



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE MISSION DIRECTOR, SBM-G, ASSAM, HENGRABARI: GUWAHATI-36**  
**SANCTION ORDER**

Sanction is hereby accorded for an amount of **Rs. 32.34 Lakh** only to DWSC, Hojai District as Performance based incentives Grants under Swachh Bharat Mission (Gramin) as financial assistance for construction of School Sanitary Block (SSB) during the year 2018-19 in pursuance of Ministry of Drinking Water and Sanitation, Govt. of India's sanction order No.64/IG/2017-18,65/IG/2017-18 & 66/IG/2017-18 conveyed vide letter No. S-18013/2/2014 O/o Dir (SBM)-Part(I) dated 14<sup>th</sup> March 2018. Details are as under-

Sl No.	DWSC	Total No. of Toilets to be constructed	Total No. of Toilets to be constructed	Unit Cost (in INR)		Amount (in INR)		
		Boys	Girls	Boys	Girls	Boys	Girls	Total
1	Hojai	06 Nos	03 Nos	3.55 L	3.68 L	21.30 L	11.04 L	32.34 L

The terms and conditions of the sanction are as follows :

1. **School wise Fund allocation:** School wise / Block wise break-up of financial assistance of allocated fund will be decided by the District Water and Sanitation Committee (DWSC), on the basis of the list of schools provided by SSA/RMSA (copy enclosed). The assistance for schools is provided in a manner that construction of approved toilets is completed as per approved drawing and specifications (copy enclosed).
2. **Approved Unit Cost:** The cost per unit will be limited to maximum Rs.3.55 L only for Boys SSB and Rs.3.68 L only for Girls SSB.
3. **Execution:** The execution shall have to be carried out through competitive bidding process.
4. **Location wise list:** The DWSC will submit geo location with name of schools where the toilets have been sanctioned under this scheme.
5. **IMIS Entry :** All activities shall have to be entered in IMIS within 7(seven) days of completion of the activities. Monthly Physical and Financial Progress Report should be submitted online in IMIS of the Ministry of Drinking Water and Sanitation within **10<sup>th</sup> of every month.**
6. **Inspection:** The DWSC in receipt of Financial assistance shall be open to inspection by the team deputed by the Mission Directorate, SBM-G/ State Govt./ MoDWS.
7. **Separate Bank Accounts:** A separate Bank Account should be opened and maintained in the name of "Swachh Bharat Mission (Gramin), Assam for world Bank supported Funds A/C" for this activity. Both Physical & Financial records shall be maintained separately and to be submitted as and when required. They should be open to check by a team deputed by the Mission Directorate, SBM-G/State Govt./ Ministry of Drinking Water & Sanitation.
8. **Completion of Work :** The work may be completed as per approved specification within one (1) month from the receipt of the assistance.
9. **Audit of Accounts and Utilization certificate :** The accounts of the DWSC will be audited both by the Comptroller and Auditor General of India (CAG) and statutory audit by CAG empaneled Chartered Accountant. The audited receipts and payment Account duly countersigned by a CAG empaneled chartered Accountant and the utilization certificate in the prescribed form, are required to be submitted within three months of completion of work.
10. **Monthly progress report :** Monthly progress report in prescribed format may be submitted to the Accounts Branch office of the Mission Directorate, SBM-G, Assam.
11. **Asset Register :** The DWSC shall maintain a record of all toilet blocks constructed utilizing the Performance based incentives Grants under Swachh Bharat Mission (Gramin) and maintain a separate register of such assets.
12. **Mis-Utilization of Fund :** The sanctioned fund should be utilized for approved purpose only, else the payment of assistance may be stopped and the earlier assistance will be recovered. It shall be utilized by the **DWSC only** for undertaking activities approved Grants under Swachh Bharat Mission (Gramin) strictly.
13. **Transfer of Fund:** The Performance based incentives Grants under Swachh Bharat Mission (Gramin) will be released to the separate Bank Account of the DWSC meant for "Swachh Bharat Mission (Gramin), Assam for world Bank supported Funds A/C bearing the No.50100262658290, IFSC code: HDFC0001992 " through electronic payment method.
14. **Cash Book, Voucher Guard File etc.:** DWSC shall have to ensure maintenance of proper accounts (including Cash Book, Ledgers, District wise voucher, guard files etc.) which shall have to be produced to the auditor/spot-check team. The expenditure statement along with vouchers will be kept properly in a separate voucher guard file for financial inspection and audit.
15. No IEC, Capacity building and Administrative expenses is admissible from this performance based incentive fund.
16. "No Objection" for construction of School toilets in the schools should be obtained from the RMSA/SSA by the DWSC.
17. The School Management Committee (SMC) shall have to "Take Over" the Completed toilet blocks for regular operation and maintenance. An undertaking may be obtained from the concerned SMC.
18. This fund cannot be utilized for schools already having adequate toilets.

**Chief Engineer (PHE), Sanitation**  
**Hengrabari : Guwahati-36.**

/Dtd./ 11.02.19

Memo No.RGRWSM- 491/2018-19/

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Copy to :

1. The Addl. Chief Secretary to the Govt. of Assam, PHE etc. Department, C.M. Block, 2<sup>nd</sup> Floor, Dispur, Guwahati-6, for favour of information.
2. The Joint Secretary to the Govt. of India, BM(G) , Ministry of Drinking Water & Sanitation, Swachh Bharat Mission-Gramin, 4<sup>th</sup> Floor, Pt. Dindayal Antodaya Bhawan, New Delhi-110003, for favour of kind information.
3. The Principal Accountant General (Audit), Assam, Beltola, Guwahati-29, for favour of information.
4. The Director, SBM(G), Ministry of Drinking Water & Sanitation, Swachh Bharat Mission-Gramin, 12<sup>th</sup> Floor, Paryavaran Bhawan, CGO Complex, Lodi Road, New Delhi-110003, for favour of kind information.
5. The Mission Director, SBM(G) cum Secretary to the Govt. of Assam, PHE Department, Dispur, Guwahati-6, for favour of kind information.
6. The Mission Director, SSA/RMSA, Guwahati for favour of kind information.
7. The P.S. to Hon'ble Minister, PHE, Dispur, Guwahati-6, for kind appraisal of the Hon'ble Minister. This has a reference to Hon'ble Ministers approval dated: 1<sup>st</sup> Jan '2019.
8. The Chairman, DWSC, Hojai District for favour of information.
9. The Member Secretary, DWSC, Hojai cum Executive Engineer (PHE), Hojai Division, for information and necessary action. A list of schools obtained from Mission Director, SSA/RMSA is enclosed. However before sanctioning a school toilet block DWSC should verify the sanitation status of the schools.
10. The Accounts Branch of the office of the Mission Directorate, SBM-G, for information and necessary action. Fund may be released to the DWSC account. The details of fund sanctioned may be entered into a separate register.

**Chief Engineer (PHE), Sanitation**  
**Hengrabari : Guwahati-36**