



**GOVERNMENT OF ASSAM  
OFFICE OF THE MSSION DIRECTOR  
SWACHH BHARAT MISSION- GRAMIN  
HENGRABARI, GUWAHATI-36**

**OFFICE ORDER NO. 50/2018-2019**

In the interest of smooth implementation of Swachh Bharat Mission – Gramin activities and in pursuance of Ministry of Drinking Water and Sanitation, letter no.S-11011/1/2018-SBM, the incentive pattern of Swachhagrahis will be as follows:

The Incentive Pattern of Swachhagrahi (Earlier named as Swachhata Doot) will be based on activities accomplished by the Swachhagarhi (Earlier named as Swachhata Doot) every month which will be verified by the Nodal Officer, SBM(G)/ Assistant Engineer (PHE) & above of the Division after proper verification through field functionaries on a monthly basis.

- The working days for Swachhagarhi may be minimum 15 days in a month.]
- They would facilitate in organizing community level awareness meetings/FGDs/PRA exercises etc.
- They would be mainly responsible for demand generation of Sanitary Toilets and use of Sanitary Toilet.
- Daily activities need to be verified by Nodal Officer of respective Division of PHED.
- Monthly, action plan need to be finalized with Member Secretary, DWSC and submitted to Member Secretary or Associate Member Secretary, DWSC.
- The plan should be framed based on availability of fund against IEC- HRD Component.
- The Swachhagarhi (Earlier named as Swachhata Doot) will have to attend discussion/ meeting organized by VWSC/GWSC/VCDC/MAC Gaon Panchayat voluntarily

**A. Pre ODF**

SI no.	Activity	Amount in Its.	Monitoring Indicator
	Motivation of construction and use of HH latrine and Co-ordination with GP line department.	30.00/- per house hold	Photograph of Sanitary Toilet along with beneficiary toilet/ Swachhagrahi Diary and Registers.
	Geo Tagging of toilets constructed	15.00/- per house hold	Photograph of Sanitary Toilet along with beneficiary toilet/ Swachhagrahi Diary and Registers and updation in Web Application and Mobile App.

Sl no.	Activity	Amount in Its.	Monitoring Indicator
	Monitoring sustained use and proper upkeepment of latrine for 3 months	15.00/- per house hold (Max. Rs. 45.00/- per HH)	Report and Register and Updation in Web Application and Mobile App.
	Organizing focus group discussion (FGD)/ Group meeting in the village (at last one meeting bi monthly for one year)	10.00/- per house hold (Max. Rs. 60.00/- per HH)	Report and Register and Updation in Web Application and Mobile App.

**A. Post ODF**

Activities	Allowable payment of incentive	Monitoring Indicator
1. First verification of each household in the village (within 3 months of ODF declaration of the village) along with IPC/IEC activity to ensure community awareness and participation leading to ODF (s) sustenance	Up to Rs. 10 per household (verification and IPC)	Verification report and Register
2. Second verification/ subsequent sustainability verification of each household (within 9 months of ODF declaration of the village) along with IPC/ IEC activity to ensure community awareness and participation leading to ODF (s) sustenance	Up to Rs. 15 per household (verification and IPC)	Verification report and Register
3. Ensuring conversion of household's dysfunctional toilet to functional toilet <ul style="list-style-type: none"> <li>• Repair of broken pan</li> <li>• Choked pipes</li> <li>• Blocked drain</li> <li>• Broken doors/wall/roof etc.</li> </ul>	Up to Rs. 25 per toilet	Photographs, Report and Register
4. Ensuring retrofitting of previously constructed toilets (as per safe technology) <ul style="list-style-type: none"> <li>• Addition of a second pit to a single pit toilet</li> <li>• Construction of soak pit with septic tank</li> <li>• Construction of separate pits for in situ toilets etc.</li> </ul>	Up to Rs. 25 per toilet	Photographs, Report and Register

Activities	Allowable payment of incentive	Monitoring Indicator
<p>5. Ensuring following SLWM activities in the village and creating public awareness on the operation and maintenance of the assets created</p> <ul style="list-style-type: none"> <li>• Construction of pucca and covered drains (one time)</li> <li>• Construction of community soak pits (one time)</li> <li>• Construction of community compost pits (one time)</li> <li>• Construction of community bio gas plants</li> </ul>	<p>Rs. 200 per village (assuming the village will comprise of 50-100 households)</p>	<p>Photographs, Report and Register</p>
<p>6. Ensuring activities for visual cleanliness in the village</p> <ul style="list-style-type: none"> <li>• Maintenance of drains (monthly)</li> <li>• Maintenance of bio-gas plants (monthly)</li> <li>• Cleaning of ponds, drains, streets, local markets etc. - fortnightly</li> <li>• Early morning/ evening Nigrani, along with the other Nigrani Samiti members- weekly</li> <li>• Organizing Ratri Chaupals/ village meeting on the issue of Swachhata/ ODF Sustainability – Monthly</li> </ul>	<p>Rs. 200 per village (assuming the village will comprise of 50-100 households)</p>	<p>Photographs, Report and Register</p>




**Mission Director, SBMG,  
Assam  
Hengrabari, Guwahati-36**

Memo No. RGRWSM-404/Pt-I/2018-19/14087-102

Dated: 26.12.2018

Copy forwarded for kind information and necessary action:

1. The Staff Officer of the Chief Secretary, Govt. of Assam, Dispur
2. The Joint Secretary, Ministry of Rural Development. Dept. of Drinking Water Supply, Govt. of India, RGRWM, 41h Floor, Paryavaran Bhavan, COO Complex, Lodhi Road, New Delhi-110003.
3. The Deputy Commissioner \_\_\_\_\_ District \_\_\_\_\_
4. The chief Engineer (PHE), Water, Assam, Guwahati-36
5. The chief Engineer (PHE), Sanitation, Assam, Guwahati-36
6. The Additional chief Engineer (PHE), \_\_\_\_\_ Zone \_\_\_\_\_
7. The Superintending Engineer (PHE), \_\_\_\_\_ Circle \_\_\_\_\_
8. The Director, WSSO, PHED, Betkuchi, Guwahati-35
9. The S,D,O, Civil \_\_\_\_\_ Sub- Division \_\_\_\_\_
10. Chief Executive Officers, Zilla Parishad \_\_\_\_\_ District \_\_\_\_\_
11. The P.S. to the Hon'ble Minister PHED, Assam for kind appraisal of the Hon'ble Minister.
12. The Member Secretary, DWSC, \_\_\_\_\_ District cum EE (PHE) \_\_\_\_\_ Division \_\_\_\_\_. He is requested to circulate the above to all concern at Block and GP/MAC/VCDC level.
13. The Associate Member Secretary, DWSC, \_\_\_\_\_ District cum EE (PHE) \_\_\_\_\_ Division \_\_\_\_\_. He is requested to circulate the above to all concern at Block and GP/MAC/VCDC level.
14. The B.D.O. \_\_\_\_\_ Block \_\_\_\_\_
15. The A.E.E. (PHE) \_\_\_\_\_ Sub-Division.

  
Mission Director, SBMG,  
Assam  
Hengrabari, Guwahati-36