



**GOVERNMENT OF ASSAM
OFFICE OF THE MISSION DIRECTOR
SWACHH BHARAT MISSION (GRAMIN), ASSAM
HENGRABARI : GUWAHATI-36**

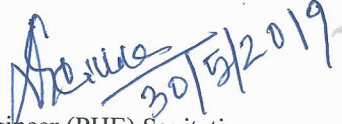
OFFICE ORDER

In pursuance to Guidelines issued by the Website Development Cell, Dispur in Tool Kit-6 and in order to ensure a regular updation of the departmental website, the following “Content Responsibility Matrix” has been notified for Sanitation Sector of Public Health Engineering Department, Assam:

Main Content	Sub Content	Responsible person for the Content
Information and Services		
Documents	Sanction Order	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
	Left out of Baseline 2012	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
	Swachh Bharat Kosh (SBK)	Ms. Pranami Buragohain SBCC & CB Specialist, UNICEF, SBM-G, Assam
	Minutes of Meetings	-
	Notifications	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
	Office Orders	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
	Acts	-
	Budgets	Mr. Satyajit Choudhury FMS, SBM-G, Assam
	Circulars	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
	Forms	-
	Frequently Asked Questions	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
	Guidelines	-
	Office Memorandums	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
	Reports	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
Rules	-	
About Us	Who We Are	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
	What We Do	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
	Citizen Charter	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
	History	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam

Main Content	Sub Content	Responsible person for the Content
	Our Divisions/Field Offices	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
Contact Us		Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
Right Menu	Sustainable Development Goals (SDGs)	
	Budget	Mr. Satyajit Choudhury FMS, SBM-G, Assam
	Citizen Charter	
	Events	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
	Feedback	
	Grievance Redressal	Shri Kishaloy Bhattacharjee Assistant Engineer (PHE), Cum Training & Capacity Dev. Manager SBM-G, Assam
	Important Links	
	RTI	Shri Kishaloy Bhattacharjee Assistant Engineer (PHE), Cum Training & Capacity Dev. Manager SBM-G, Assam
	Tenders	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam
Recruitment	Smt. Rubi Hazarika Assistant Engineer (PHE) Cum Procurement Officer, SBM-G, Assam	
Do you want to know more about	Annual Implementation Plan for Swachh Bharat Mission (Gramin)	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
How Do I?	-	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
Latest	-	-
Portlets		
Top	Swachh Bharat Mission (Gramin)	Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam
	Solid and Liquid Waste Management	Mr. Barnali Ghosh Wash Monitoring Specialist, UNICEF, SBM-G, Assam
Bottom	Annual Implementation Plan for Swachh Bharat Mission (Gramin)	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
	Community Participation	Ms. Pranami Buragohain SBCC & CB Specialist, UNICEF, SBM-G, Assam
	ODF Sustainability	Mr. Barnali Ghosh Wash Monitoring Specialist, UNICEF, SBM-G, Assam
	Physical Progress	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
Photo Slider		Mr. Aal Mamun Islam Laskar Media & IEC Specialist, SBM-G, Assam

Main Content	Sub Content	Responsible person for the Content
Website Governance	Project Steering Committee	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam
	Official Notification	
	Support Structure	
	Content Management Responsibility Matrix	
Website Information Manager	-	Mr. Partha Jyoti Gogoi M&E Specialist (i/c), SBM-G, Assam

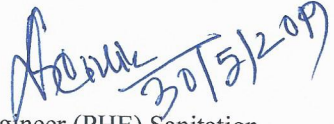

 Chief Engineer (PHE) Sanitation
 Public Health Engineering Department, Assam
 Hengrabari, Guwahati-36

Memo No. RGRWSM-291/2017-18/

Dated:

Copy forwarded for information:

1. The Principal Secretary to the Govt. of Assam, Public Health Engineering Department etc for kind information.
2. The Secretary to the Govt. of Assam, Public Health Engineering Department cum Mission Director, SBM-G, Assam and Addl. Responsible Officer (ARO), e-Prastuti Project Steering Committee, PHED, Assam
3. Er. Biswadeep Das, Addl. Chief Engineer (PHE), Assam and Web Information Manager, e-Prastuti Project Steering Committee, PHED, Assam
4. The State Informatics Officer, National Informatics Centre, Assam, Dispur, Guwahati – 6.
5. The Person Concern _____.


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